



A Parent's Guide

@ **MORLEY COLLEGE** LONDON

We believe in the positive impact successful learning has in bringing out potential, restoring self-belief and creating new opportunities.

The change from School to College

Being a student at college is different from being at school. Morley is a more adult environment and we have a number of adult students studying with us. We expect our students to be mature and independent.

As such we ask them to:

- Attend all their lessons
- Fully engage with work experience opportunities to support their development
- Be the very best they can be, and that this is reflected in their learning and behavior
- Make the best use of the resources available to them and develop the skills and qualities they will need for progression and employment
- Own and reflect on their academic progress, seeking advice and support when necessary
- Keep us informed of any circumstances that might affect their ability to study and achieve as best they can

The Importance of English and Maths

To ensure they can compete in today's labour market having a good standard of English and maths is vital. As your child moves into employment you will find that many employers and Higher Education providers use English and maths as a filter in their recruitment process. The standard most often aspired to is GCSE at grade 4 (or grade C).

If your child doesn't have English and maths at grade 4 or above then they will be required to study them alongside their main study programme. If this is the case your child will be enrolled onto an English or maths course.

It's important that your child takes their English and maths seriously and that their attendance in these classes as well as in their study programme classes is good. Your encouragement to achieve is key.

Progression to the next level isn't always possible if your child hasn't done well in their English or maths.



How can Student Services support your child with their learning?

FINANCIAL SUPPORT

Your child may be eligible for financial support, via a bursary, to help whilst they study with us. This will depend on which course they are studying and their individual/household circumstances. Information on the support available can be found at

www.morleycollege.ac.uk/help-categories/fees-and-funding/

It's important to note that bursary payments are linked to attendance and if your child's attendance drops below 90% then payments may be stopped.

MENTAL HEALTH & WELLBEING SUPPORT

In-house Team - We understand how important well-structured and accessible Mental Health and Wellbeing support is to the success of our students. Each centre has a Mental Health and Wellbeing Officer who is available to see students and support them with short interventions around stress and anxiety, or in offering ongoing support if appropriate. We have links with local specialist organisations to the benefit of our students in ensuring that the support that all our students receive is rounded. Alongside the support available via the Mental Health and Wellbeing

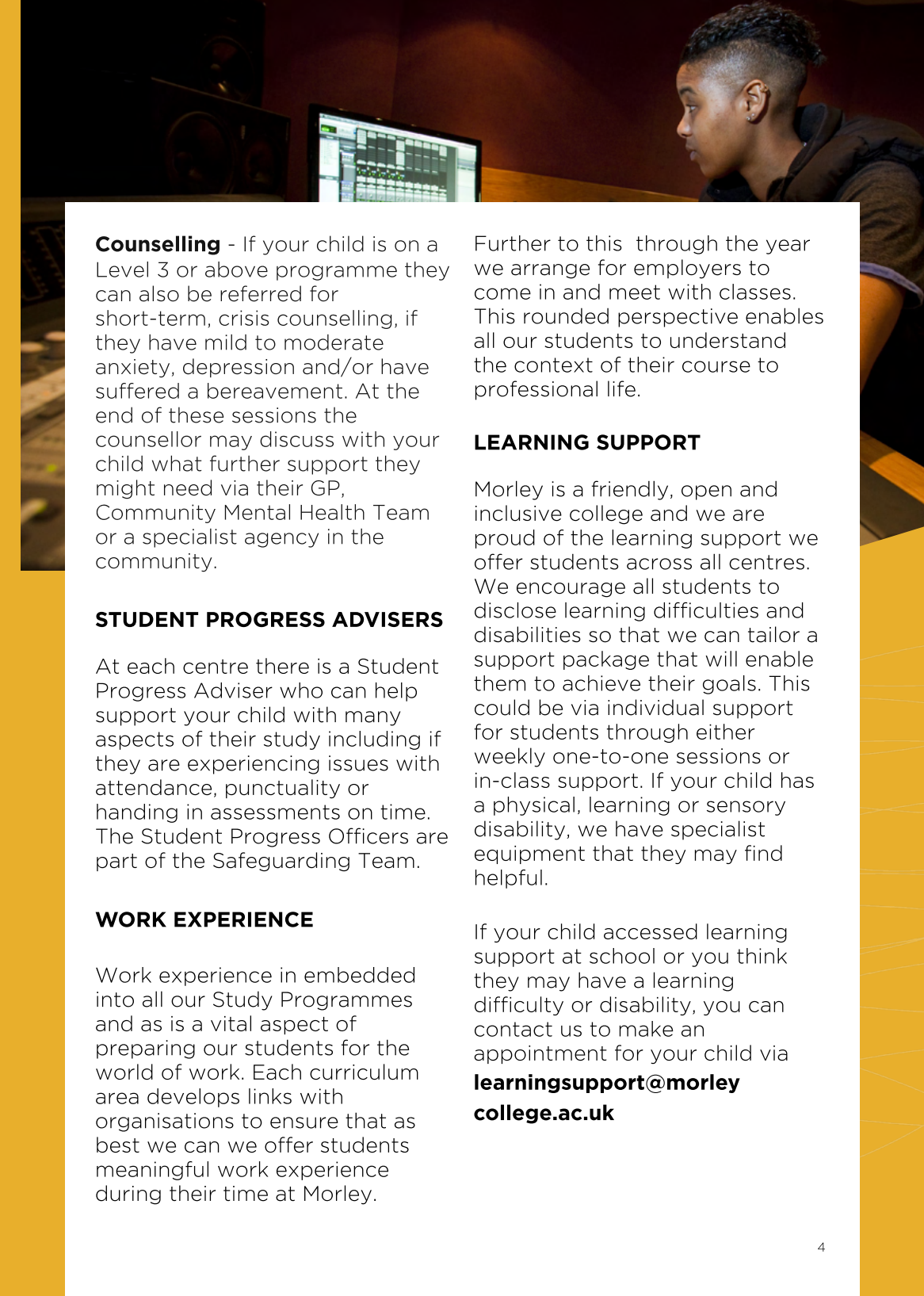
Team (MHWBT) there are a series of tutorials throughout the year delivered in class that will equip students with invaluable resources to enhance their own mental health and wellbeing.

After meeting with one of the team your child may be directed to support that is more tailored to their needs, which might include organisations outside of the College.

If your child mentioned in their interview that they would like the MHWBT to reach out to them before the start of their course they will be contacted over the summer. Over the summer the team run wellbeing workshops. These workshops are designed to help your child settle into their studies with us and promote positive mental wellbeing. Throughout the year the MHWBT will be running a series of events each month that will help your child maintain a positive wellbeing, including spending time in nature and exercise.

Community Living Well - In addition to the MHWBT, once your child has started studying with us they can access support through Community Living Well who are the local NHS talking therapy service for Kensington and Chelsea borough. They offer talking therapy treatments such as CBT, and Low-intensity CBT and can support your child if they are experiencing depression, anxiety, panic attacks, insomnia and phobias. For details on how to make a referral contact

wellbeing@morleycollege.ac.uk



Counselling - If your child is on a Level 3 or above programme they can also be referred for short-term, crisis counselling, if they have mild to moderate anxiety, depression and/or have suffered a bereavement. At the end of these sessions the counsellor may discuss with your child what further support they might need via their GP, Community Mental Health Team or a specialist agency in the community.

STUDENT PROGRESS ADVISERS

At each centre there is a Student Progress Adviser who can help support your child with many aspects of their study including if they are experiencing issues with attendance, punctuality or handing in assessments on time. The Student Progress Officers are part of the Safeguarding Team.

WORK EXPERIENCE

Work experience is embedded into all our Study Programmes and as is a vital aspect of preparing our students for the world of work. Each curriculum area develops links with organisations to ensure that as best we can we offer students meaningful work experience during their time at Morley.

Further to this through the year we arrange for employers to come in and meet with classes. This rounded perspective enables all our students to understand the context of their course to professional life.

LEARNING SUPPORT

Morley is a friendly, open and inclusive college and we are proud of the learning support we offer students across all centres. We encourage all students to disclose learning difficulties and disabilities so that we can tailor a support package that will enable them to achieve their goals. This could be via individual support for students through either weekly one-to-one sessions or in-class support. If your child has a physical, learning or sensory disability, we have specialist equipment that they may find helpful.

If your child accessed learning support at school or you think they may have a learning difficulty or disability, you can contact us to make an appointment for your child via **learningsupport@morleycollege.ac.uk**

SUPPORT FOR CARERS

There is additional support available to our students who are carers such as a dedicated point of contact, pre-enrolment Discovery Day, a meeting with our Carers Lead during induction week, one-to-one support with our wellbeing team, the carers focus group and the opportunity to get involved in Carers Awareness Week.

SUPPORT FOR STUDENTS WHO ARE/OR HAVE BEEN CARE EXPERIENCED

There is additional support available to our students who are or have been care experienced. This includes a dedicated point of contact, one-to-one support sessions with the Careers and Information, Advice and Guidance Team, bespoke tour of the College and pre-interview chat with course tutor, pre-enrolment Discovery Day, a meeting with our

Care Experienced Lead during induction week, financial support (subject to government criteria), one-to-one support with our wellbeing team, a Care Experienced focus group and one-point of contact for your child's social worker/local authority.

SAFEGUARDING

Morley College is committed to the safeguarding and welfare of our students. We provide a friendly and safe learning environment for all of our students. We will act immediately, and take seriously any concerns your child might have in relation to bullying (including online), neglect, abuse and harassment, including sexual harassment and abuse, and peer-on-peer abuse.

We have a safeguarding team at each centre who are all trained in safeguarding. You can contact the team via **safeguarding@morleycollege.ac.uk**



PREVENT

As part of Morley College's safeguarding responsibilities towards our learners we adhere to the Government's Prevent Duty which protects children from radicalisation. To support this the College has run Prevent Training for all Tutors by a member of staff (who has been trained by the Department of Education) and our tutors reinforce in the first few weeks of term the importance of students keeping themselves safe online.

If you have any concerns that your child may be at risk of being radicalised, or is involved in extremism please do not hesitate to contact us at **safeguarding@morleycollege.ac.uk**

We have staff who are highly trained in offering support and advice, guidance and referrals where applicable.

CAREERS EDUCATION, INFORMATION, ADVICE AND GUIDANCE (CEIAG)

This team's role at Morley is to support our students with their next steps once they have completed their current course.

The team are primarily on hand for students to book one-to-one advice and guidance sessions. In these sessions, students can discuss anything from employability skills to general careers advice. The sessions are 45-minute long and confidential, and a full action plan with next steps are provided afterwards.

Throughout the year the CEIAG team run a series of events each month that support different career destinations and educational options as well as celebrating careers related events.

FREQUENTLY ASKED QUESTIONS

Can my child apply to university if they have studied at Morley College?

Yes! Many of our students go on to University each year after successfully completing their studies with us. Our courses provide UCAS points that support University applications. Course Tutors and our Careers Advisers can support your child's UCAS application process via in-class workshops including how to write that stand-out personal statement.

What if my child isn't sure what to do for their career?

The great thing about studying a vocational course at Morley is the variety of modules studied means that the broad range of student's individual needs are met. Our Careers Advisers can talk through all your child's options, whether that is employment, an apprenticeship or further study. Throughout the year the College will run events that offer information of different sectors, encounters with employers, and other Colleges and Universities. Tutors will also embed careers opportunities into the curriculum and will work with your child on developing their future via the Individual Learning Plans.



What can I do to support my child and help them succeed?

Some young people need more help than others to settle into College life. To help support your child you can:

- Check that your child has sent back all the paperwork they need to, including their photo for their student card, and the signed parental consent to share form
- Check they have applied for the bursary and help them with any documents they might need
- If applicable, check they have contacted Additional Learning Support team
- Encourage them to attend all classes and be on time. Good attendance relates to achievement!
- Help your child by asking if

they are keeping their notes up to date and getting their assessments in on time

- Give your child space and quiet to study at home
- Attend parent evenings whenever possible
- If your child has a part time job help them find the right balance between working and studying
- We have a wide variety of support available to our students. Please support your child to ask for help. We know that asking for help can sometimes be difficult
- Contact the College as soon as possible with any concerns you may have

College Contacts

Additional Learning Support

Learningsupport@morleycollege.ac.uk

Admissions Team

Morley.admissions@morleycollege.ac.uk

Careers Education, Information Advice and Guidance

advice@morleycollege.ac.uk

Enquiries Team

Enquiries@morleycollege.ac.uk

Mental Health and Wellbeing

wellbeing@morleycollege.ac.uk

Safeguarding/Prevent

safeguarding@morleycollege.ac.uk

Student Finance Team

Student.finance@morleycollege.ac.uk

[**morleycollege.ac.uk**](http://morleycollege.ac.uk)

